



TATA MEMORIAL CENTRE
TATA MEMORIAL HOSPITAL, PAREL, MUMBAI
AN AUTONOMOUS BODY UNDER THE DEPARTMENT OF ATOMIC ENERGY, GOVT. OF INDIA

Advt.No.**TMC/AD/123/2025**

14.10.2025

POSITIONS AVAILABLE

The Tata Memorial Centre (TMC) is a Comprehensive Cancer Centre with a mission to achieve the highest standards in patient care, cancer prevention, cancer research and professional development for oncology and allied disciplines. TMC is an autonomous body funded, controlled by the Department of Atomic Energy, Government of India. TMC is affiliated to Homi Bhabha National Institute (HBNI). The HBNI is a Deemed University of the Department of Atomic Energy with a mission to develop high quality postgraduate educational programs in science and technology including those related to Life and Health Sciences. TMC invites applications from eligible candidates of Indian nationality, who are keen to pursue a career in TMC. Full time positions in various departments available in TMC are listed below :

1.) FEMALE NURSE 'A' :

(31-UR/ 20-OBC/ 10-SC/ 16-ST/ 05-EWS : TMH, Mumbai)

(44-UR/ 30-OBC/ 16-SC/ 09-ST/ 11-EWS : ACTREC, Kharghar)

Level	Level 7 [Pre-revised PB-2, Rs.9300-34800 + 4600 GP]
Level of Pay in Pay Matrix	Rs. 44,900/- (Level 7, Cell 1) + Allowances as applicable
Age :Upper Age limit as on : 14.11.2025	30 years
Qualification & Experience	Educational Qualifications: General Nursing & Midwifery plus Diploma in Oncology Nursing.OR Basic or Post Basic B.Sc.(Nursing). Candidates should be eligible to register with Indian Nursing Council / State Nursing Council. Candidates who have done Diploma in Nursing Oncology in TMC and served the entire bond period will be given relaxation in age by 5 years. General Nursing & Midwifery & Basic or Post Basic B.Sc (Nursing) should be recognized by Indian Nursing Council / State Nursing Council. Essential Experience: 1 year's clinical experience in a 50 bedded hospital. Hepatitis B vaccination to be completed. Clinical experience before post Basic B.Sc shall also be considered.
LOCATION	1.) Tata Memorial Hospital, Parel, Mumbai. 2.) Advanced Centre for Treatment, Research & Education in Cancer, Kharghar, Navi Mumbai.

2.) NURSE 'A':

(06-UR/ 03-OBC/ 02-SC/ 01-ST/ 01-EWS : TMH, Mumbai)

(12-UR/ 07-OBC/ 04-SC/ 02-ST/ 02-EWS : ACTREC,Kharghar)

Level	Level 7 [Pre-revised PB-2, Rs.9300-34800 + 4600 GP]
Level of Pay in Pay Matrix	Rs. 44,900/- (Level 7, Cell 1) + Allowances as applicable
Age :Upper Age limit as on : 14.11.2025	30 years
Qualification & Experience	Educational Qualifications: General Nursing & Midwifery plus Diploma in Oncology Nursing. OR Basic or Post Basic B.Sc.(Nursing). Candidates should be eligible to register with Indian Nursing Council / State Nursing Council. Candidates who have done Diploma in Nursing Oncology in TMC and served the entire bond period will be given relaxation in age by 5 years. General Nursing & Midwifery & Basic or Post Basic B.Sc (Nursing) should be recognized by Indian Nursing Council / State Nursing Council. Essential Experience: 1 year's clinical experience in a 50 bedded hospital. Hepatitis B vaccination to be completed. Clinical experience before post Basic B.Sc shall also be considered.
LOCATION	1.) Tata Memorial Hospital, Parel, Mumbai. 2.)Advanced Centre for Treatment, Research & Education in Cancer, Kharghar, Navi Mumbai.

3.) STENOGRAPHER : (02-EWS/ 01-SC TMH, Mumbai) (01-UR ACTREC,Kharghar) (01- UR BBCI,GUWAHATI)

Level	Level 4 [Pre-revised PB-1,Rs.5200-20200 + 2400 GP]
Level of Pay in Pay Matrix	Rs.25,500/- Level 4, Cell 1 + Allowances as applicable
Age :Upper Age limit as on : 14.11.2025	27 Years
Qualification & Experience :	Educational Qualifications: Graduate from a recognized University. Course in Short Hand with speed of 80 w.p.m. and Typewriting @ 40 w.p.m. respectively. Computer Course of minimum 3 months duration in Microsoft Office. Candidates with Diploma or Degree in Computer or Information Technology are exempted from 3 months computer course. Essential Experience: Minimum one year secretarial experience in a reputed organization. Desirable Experience: Preference will be given to candidates having Diploma in Secretarial Courses.
LOCATION	1.) Tata Memorial Hospital, Parel, Mumbai. 2.) Advanced Centre for Treatment, Research & Education in Cancer, Kharghar, Navi Mumbai. 3.).B.Borooah Cancer Institute, Guwahati (BBCI).

4.) FEMALE WARDEN : (01-UR)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances as applicable
Age :Upper Age limit as on : 14.11.2025	35 yrs. to 45 yrs.
Qualification & Experience :	Educational Qualifications: Graduate in any field. Essential Experience : 7 Years experience in housekeeping or as a warden in charge of a big hostel (preferable a ladies hostel) Desirable Experience : Nursing qualification or a Diploma in Catering / House Keeping is desirable.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

5.) KITCHEN SUPERVISOR : (01-UR)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 14.11.2025	30 yrs.
Qualification & Experience :	Educational Qualifications: Degree in Hotel Management and Catering Technology from a recognized institute/ university with minimum 50% marks. Essential Experience: One year experience in a reputed Hospital or large Institutional Canteen.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

6.) COOK - 'A' : (05-UR/ 01-EWS/ 02-OBC/ 01-SC)

Level	Level 2 (Pre-Revised PB-1, Rs.5200-20200, Grade Pay Rs.1900)
Level of Pay in Pay Matrix	Rs. 19,900/- Level 2, Cell 1 + Allowance applicable
Age :Upper Age limit as on : 14.11.2025	27 years
Qualification & Experience :	Educational Qualifications : 10 th Std. plus compulsory certified craft course in Food Production, Bakery or Cookery. Essential Experience: Minimum 2 years' experience or post qualification apprenticeship in food production department of 3 or 5 star hotel.
LOCATION	Advanced Centre for Treatment, Research & Education in Cancer, Kharghar, Navi Mumbai.

7.) ATTENDANT : (06-UR/ 05-OBC/ 03-SC / 01-ST/ 01-EWS)

Level	Level 1 (Pre-Revised PB-1, Rs.5200-20200, Grade Pay Rs.1800)
Level of Pay in Pay Matrix	Rs. 18,000/- Level 1, Cell 1 + Allowance applicable
Age :Upper Age limit as on : 14.11.2025	Maximum 25 years
Qualification & Experience :	Educational Qualifications : 10 th Std. or equivalent pass from recognized board. Essential Experience: Candidate should have minimum one year experience in Filing, Record Keeping, Dispatch Work, operating photocopy machine, helping in office work, Dusting and Cleaning etc.
LOCATION	Advanced Centre for Treatment, Research & Education in Cancer, Kharghar, Navi Mumbai.

8.) TRADE HELPER : (12-UR/ 17-OBC/ 10-SC / 05-ST/ 04-EWS)

Level	Level 1 (Pre-Revised PB-1, Rs.5200-20200, Grade Pay Rs.1800)
Level of Pay in Pay Matrix	Rs. 18,000/- Level 1, Cell 1 + Allowance applicable
Age :Upper Age limit as on : 14.11.2025	Maximum 25 years
Qualification & Experience :	Educational Qualifications : 10 th Std. or equivalent pass from recognized board. Essential Experience: Candidate should have at least one year experience in maintenance, cleaning and upkeep of equipments in Operation Theatre / ICU / Diagnostics Services / Laboratory / Engineering etc. Miscellaneous Office Works etc.
LOCATION	Advanced Centre for Treatment, Research & Education in Cancer, Kharghar, Navi Mumbai.

9.) ASSISTANT SECURITY OFFICER : (01-UR/ 02-EWS/ 01-ST: TMH, Mumbai) (01-UR/01-ST : ACTREC, Kharghar)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35400/- Level 6, Cell 1+ Allowances as applicable
Age :Upper Age limit as on : 14.11.2025	35 yrs.
Educational & other Qualifications	Experience : For Ex-servicemen : 1. Ex-servicemen who have rendered minimum 15 years of service and have held rank of Havildar/Sergeant / Petty Officer or above or equivalent rank in police/central paramilitary forces. 2. Qualification equivalent to graduation certificate from Armed Forces or from any recognized University / Institution. For Civilians : Graduate from a recognised university / Institution and should possess NCC 'C' certificate. Essential Experience : 5 years experience as Security Officer / Security Supervisor / Security Assistant in a large Civil Organization / Hotel /

	Hospital / Airport etc. Desirable Experience :Candidates having relevant experience in large Civil Organisation/ Hotel/ Hospital/ Airport etc. a) Minimum Height: <table><tr><th>Sr. No.</th><th>Category</th><th>Height in cms.</th></tr><tr><td>1.</td><td>General</td><td>167</td></tr><tr><td>2.</td><td>Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim</td><td>165</td></tr><tr><td>3.</td><td>Candidates belonging to ST</td><td>162.5</td></tr></table> b) Chest: <table><tr><th rowspan="2">Sr. No.</th><th rowspan="2">Category</th><th colspan="2">In cms.</th></tr><tr><th>Unexpanded</th><th>Expanded</th></tr><tr><td>1.</td><td>General</td><td>80</td><td>85</td></tr><tr><td>2.</td><td>Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim</td><td>80</td><td>85</td></tr><tr><td>3.</td><td>Candidates belonging to ST</td><td>77</td><td>82</td></tr></table> Should possess valid driving license for LMV and Two wheelers.	Sr. No.	Category	Height in cms.	1.	General	167	2.	Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim	165	3.	Candidates belonging to ST	162.5	Sr. No.	Category	In cms.		Unexpanded	Expanded	1.	General	80	85	2.	Candidate belonging to hill areas of Garhwal, Kumaon, Himachal Pradesh, Gorkhas, Dogras, Marathas, Kashmir Valley, Leh & Ladakh regions of J&K, North Eastern States and Sikkim	80	85	3.	Candidates belonging to ST	77	82
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LOCATION	1.) Tata Memorial Hospital, Parel, Mumbai. 2.) Advanced Centre for Treatment, Research & Education in Cancer, Kharghar, Navi Mumbai.																						

11.) DRIVER : (01-SC/ 01-ST : TMH, Mumbai) (01-UR/01-EWS : ACTREC, Kharghar)

Level	Level 2 (Pre-Revised PB-1, Rs.5200-20200, Grade Pay Rs.1900)
Level of Pay in Pay Matrix	Rs. 19,900/- Level 1, Cell 1 + Allowance applicable
Age :Upper Age limit as on : 14.11.2025	28 yrs.
Educational & other Qualifications	Experience : For Ex-servicemen : Ex-servicemen who have rendered minimum 15 years of service and S.S.C. or equivalent from a recognized board or equivalent certificate from Armed Forces. For Civilians : S.S.C. or equivalent from a recognized board. Essential Experience :3 years accident free driving. Desirable Experience: Knowledge of first aid and maintenance/ minor repairs of vehicles. Should possess valid Driving License and Bus badge for LMV/ HMV.
LOCATION	1.)Tata Memorial Hospital, Parel, Mumbai. 2.) Advanced Centre for Treatment, Research & Education in Cancer, Kharghar, Navi Mumbai.

GENERAL CONDITIONS :

- Candidates are required to have a valid email ID and mobile number. The email ID and mobile number should be kept active throughout this recruitment. Necessary intimation about call letters for written examination, document verification etc. will be sent through the registered Email IDs/registered mobile numbers only.
- Candidates are advised in their own interest to submit the online application much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the website on account of heavy load on the website during the closing day.
- (a) Last date for online application is **14.11.2025** upto 05.30 p.m. (Indian Standard Time).

- (b) Candidates must send in their candidature through “**Online Application**” only. **Candidates will have to upload required documents mentioned in the form at the time of filling the Online Application.**
- (c) Candidates will be initially screened and called for Interview / Written Examination / Skill Test on the basis of information provided by them in the online application form.
- (d) **Incomplete & Online non-submitted applications will be summarily rejected.**
- (e) Candidates who would be called for Interview / Written Examination / Skill Test are required to **carry original documents alongwith one set of copy** in support of the details furnished in the online application form regarding date of birth, qualifications, experience, caste, disability certificate etc., failing which such applicants will not be allowed to appear for Interview / Written Examination / Skill Test.
- (i) **Date of Birth** : Birth Certificate / School leaving certificate / S.S.C passing certificate.
- (ii) **Educational Qualification** : Mark sheet & Passing Certificate of final examination.
- (iii) **Experience Certificates** :
- Past Employment : Experience certificate indicating the date of joining and relieving.
 - Current Employment : Appointment letter , Last Pay Slip, Identity Card, NOC.
- (iv) **Caste Certificate** : Valid Caste Certificate (in the format of Government of India), Caste Validity Certificate in case of ST, Non Creamy Layer Certificate in case of OBC candidates is mandatory. **Formats are uploaded on TMC website.**
- (v) **Economically Weaker section (EWS)** :Valid income certificate (in format of Government of India) is mandatory.
- (vi) **Persons with Disability** : Physical Disability Certificate
- (vii) **PwBD** : Autism, Intellectual Disability, Specific Learning Disability & Mental illness with disability i.e. Specific Learning Disability (SLD)
- (f) **Through Proper Channel** : Persons working under Central / State Government / Autonomous Body / Semi Government Organisations and other Public Sector Undertakings must obtain the permission from their Head of the Organisation to apply for the post & to produce the same at the time of Written Examination / Skill test / Interview, failing which they shall not be allowed to appear for Interview / Written Examination / Skill Test.
- (g) **Referees** : Three Referees listed by the candidate should have been associated with the training or supervision of the candidates work.
- (h) Tata Memorial Centre reserves the right to fix minimum eligibility standard / bench mark and restrict no. of candidates called for Written examination / Interview / Skill test taking into account various factors like no. of vacancies, percentage of marks in Graduate / Post Graduate Degrees etc. Tata Memorial Centre also reserves the right to fix minimum eligibility standard / cut-off marks (Group / Stream / Discipline / Category-wise etc.) while finalizing such candidates to be called for Written test / Interview / Skill test as well as selecting the candidates for final selection after Written test / Interview / Skill test. The decision of the Director, Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.

- (i) Tata Memorial Centre reserves the right to restrict the number of candidates called for the Written Examination / Interview / Skill test to a reasonable limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for Written test / Interview / Skill test.
 - (j) In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility criteria and / or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact (s), his / her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he / she fulfills all the eligibility criteria under the norms mentioned in the advertisement.
 - (k) Tata Memorial Centre also reserves the right not to call any candidates to appear for Written examination / Interview / Skill test without assigning any reason there of.
 - (l) Canvassing in any form will disqualify the candidature.
4. Age & experience will be reckoned as on **14.11.2025**. **Experience will be reckoned post required qualifications.**
 5. Reservation of posts under various categories shall be applicable as per Govt. Rules.
 6. For Inquiry : Candidates may email to hrdrecruitment@tmc.gov.in . No phone calls will be entertained
 7. **Age Relaxation :**
 - (a) Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC/PWD/Ex-servicemen & Other categories as per the instructions of Govt. of India as under:

05 Years	: SC /ST
03 Years	: OBC
10 Years	: PWD [additional 5 years in case of SC/ST & 3 years in case of OBC]

Ex-servicemen : length of service in Armed forces plus 3 years (additional relaxation in case of SC/ST/OBC as per the instructions of Govt. of India)
 - (b) If the post is only for unreserved category, age relaxation will not be applicable to reserved candidates.
 - (c) Age relaxation maximum by 5 years for TMC employees and employees working in TMC on temporary basis / under project / on contract basis, etc.
 8. **Application Fee :**
 - (i) Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card.
 - (ii) **SC / ST / Female Candidates / Persons with Disabilities / Ex-servicemen (1st time applying for civil post after serving any rank) are exempted from paying application fees.**
 - (iii) **The application fee paid will not be refunded under any circumstances.**
 9. **Benefits :**
 - (a) **Allowances** : In addition to pay, other allowances including DA, HRA, TA etc. will be admissible as per the prevailing rules of TMC.
 - (b) **Training & Development** : All officers will be eligible for institutional financial support for active participation in National and International Medical Meetings, Workshops and Conferences after their probation is closed.
 - (c) **Medical Facility** : Will be admissible as per the prevailing rules of TMC.
 - (d) **Accommodation** : Residential accommodation will be provided subject to availability.
 - (e) **Retirement Benefits** : All are eligible for retirement benefits and pension as per the applicable Government rules.

10. Candidates appointed will be rotated in any Units of TMC (Tata Memorial Hospital, Mumbai, ACTREC, Navi Mumbai, Homi Bhabha Cancer Hospital, Sangrur, Homi Bhabha Cancer Hospital & Research Centre, Mullanpur, Homi Bhabha Cancer Hospital & Research Centre, Vizag, Mahamana Pt.Madan Mohan Malaviya Cancer Centre(BHU),Varanasi, Homi Bhabha Cancer Hospital, Varanasi, BBCI, Guwahati, Homi Bhabha Cancer Hospital & Research Centre, Muzaffarpur on the needs of the Units concerned as and when necessary.
11. **Transfer** : Selected candidates shall have to serve the respective location for minimum of 5 years before any request for transfer to other units of TMC. However, TMC management reserves the right to transfer any of the staff member.
12. The TMC also may exercise the option to offer appointments on “Contract Basis” for a fixed term on a consolidated remuneration.
13. **Non Receipt of Application** : Tata Memorial Centre does not take any responsibility for non receipt of application through Online.
14. **Legal jurisdiction for any dispute will be at Mumbai.**
15. The mode of selection, paper pattern & syllabus for the above posts are as follows:

For post at sr.no.	Mode of selection	Paper pattern	Syllabus
1 to 3,6 to 8	Written Examination & Skill test. (Skill test will be of qualifying nature only)	100 marks : MCQ/ Subjective	The Written Examination questions & Skill test will be based on the respective area of specialization/ expertise.
4 & 5	Written Examination & Interview	100 marks : MCQ/ Subjective	The Written Examination questions will be based on the respective area of specialization/ expertise.
9 & 10	Physical Endurance test and Written Examination followed by Skill test. (Skill test will be of qualifying nature only)	Written Examination :100 marks MCQ/ Subjective	The Written Examination questions will be based on the respective area of specialization/ expertise.
11	Skill Test		

The mode of selection i.e. Written Examination & Interview/ Written Examination & Skill test/ Skill test will be decided by competent authority and may vary than above, based on number of candidates shortlisted/ appearing for the same.

(BENNY GEORGE)
CHIEF ADMIN. OFFICER (HRD), TMC